



Board Member

Job Description

Mission: To foster, promote and increase the public knowledge and appreciation of the arts, exclusively by educational activities, by encouraging, facilitating, and sponsoring performances, exhibitions, classes, and other public arts activity primarily in Lee County, North Carolina, and undertaking such other programs and services as are deemed necessary to encourage participation in and appreciation of arts by all the citizens of the area.

Summary: The Board of the Lee County Arts Council is responsible for determining the mission of the organization and understanding its collective purpose; selecting and supporting the President; strategic and organizational planning, ensuring fiduciary oversight and financial management; fundraising and resource development; approving and monitoring the organization's programs and services; enhancing the organization's public image and ensuring legal and ethical integrity.

Board Member Responsibilities:

- Know the organization's mission, policies, programs, and needs as well as understand its collective purpose.
- Serve as active advocates and ambassadors for the organization.
- Help identify connections, networks and resources that can benefit the organization's mission, fundraising and reputational standing.
- Assist in maintaining beneficial relationships and partnerships necessary for the organization to advance its mission.
- Prepare for, attend, and conscientiously participate in board meetings.
- Participate fully in one or more committees or taskforces.
- Be an Arts Council member in good standing.
- Engage in learning opportunities to better understand the community we serve.
- Work to build a culture of trust, honesty and respect in the boardroom and the organization.
- Uphold the legal duties and laws regarding nonprofit governance.
- Follow the organization's bylaws, policies, and board resolutions.
- Sign an annual conflict-of-interest disclosure as well as disclose actual conflicts during meetings.
- Maintain confidentiality about all internal matters of the organization.

Qualifications for Service

- Passion for the Mission
- Ability and Expertise
- Integrity
- Leadership Ability
- Time

Signature

Date